

Ella Park

(707) 477-8726

ellacorinnepark@gmail.com

ellastrations.biz

Experience

- 2023 - Curr. *Membership Experience Coordinator, Workweek, Remote*
Responsibilities: managed online B2B communities for professionals in fields such as HR and Executive-level Healthcare, planned and managed virtual and live events for communities, assisted in launch and transition of new communities, developed organizational processes for departmental use
- 2016 - Curr. *Creative Designer, Ellastrations, www.ellastrations.biz*
Responsibilities: created and developed a personal brand and business as an artist, commission work, managed inquiries and sales, website construction and maintenance using a web-builder, maintain an online portfolio
- 2023 *Administrative Assistant, Bella Sol Systems, Santa Rosa, CA*
Responsibilities: created payroll tracking systems, communicated with primary and subcontractors for solar jobs, created organizational system for active jobs
- 2022 - 2023 *Assistant to Director, Schneider Museum of Art, Ashland, OR*
Responsibilities: created systems of organization for masterwork storage and display, managed front desk and museum floor, special events preparation and assistance
- 2023 *Global Innovation Scholars - Mt. Ashland, Southern Oregon University, Ashland, OR*
Responsibilities: led a group of undergraduate students from SOU and partner school, Universidad de Guanajuato, in sustainability projects for local non-profits and micro-businesses in Mexico, coordinated funding and development research, organized students and presented findings and recommendations to Board of Directors and faculty
- 2023 *Global Innovation Scholars - Ride My Road, Southern Oregon University, Ashland, OR*
Responsibilities: graduate group project for a non-profit founded to prevent human trafficking in the U.S., researched grant and funding options, developed sustainability solutions, reorganized internal responsibilities, presented findings and recommendations to Founder and faculty
- 2021 - 2022 *Festival Producer, Oregon Fringe Festival, Ashland, OR*
Responsibilities: assisted in budget development and management, curated artwork, coordinated with artists and venues, managed artist exhibitions
- 2018 *Design Manager, Redwood Theatre Company, Healdsburg, CA*
Responsibilities: co-designed and created costumes, props, hair and makeup, and art for the original musical, *The Super Trio*

Education

- 2023 *Masters in Business Administration*, Southern Oregon University, Ashland, OR
(Spring 2023, nominated for Outstanding Student Award)
- 2022 *Center for International Studies Abroad*, Kyung Hee University, Seoul, South Korea
(Summer 2022)
- 2022 *Bachelors of Science in Fine Art*, Southern Oregon University, Ashland, OR
(Spring 2022, Summa Cum Laude)

Arts

- 2022 - Curr. *Photography*: personal creative practice, portraiture, nature and travel photography
- 2017 - Curr. *Painting*: oil/mixed media and watercolor, portraiture, abstract, commissions
- 2017 - Curr. *Theatre*: musical theatre, straight plays, "Into the Woods," "Guys and Dolls,"
"Fiddler on the Roof," among others
- 2017 - Curr. *Music*: choir, music theory, private coaching, performance in musical revue, originally
majored in Vocal Performance before switching to Fine Art
- 2012 - Curr. *Dance*: Ballroom, Salsa, Bachata, Argentine Tango, Ballet, Tap, Contemporary,
Pole Dance, Mexican Folkloric Dance, among others
- 2022 - 2023 *Solo Art Exhibitions*: "Identity and Perception" (portraiture photography and oil painting
exhibition), "The Right Path" (acrylic and mixed media sculpture exhibition)

Additional Skills

Fluency in Conversational Spanish

Excellent Organization, Coordination, Attention to Detail, and Time Management